

PROCEEDINGS OF THE IQAC COMMITTEE MEETING HELD ON 21st April 2019 AT 3.00 P.M. IN THE IQAC ROOM.

A Meeting of the Internal Quality Assurance Cell was held on 21st April. 2019 at 3.00 P.M. under the Chairmanship of Prin. Mr. V.R. Patil in the IQAC room to discuss about the implementation of Action Plan for the year 2018-19.

Minutes of the IQAC Meeting: -

Following members were present during the meeting:

Sr.No.	Name	Address
1	Mr. V. R. Patil	Principal
2	Dr. H. A. Mahajan	Member
3	Dr. C. A. Nehete	Member
4	Mr. S. M. Patil	Member
5	Mr. G. S. Chavan	Member
6	Dr. P. S. Premsagar	Member
7	Dr. R. D. Yeole	Member
8	Adv. Mrs. Rohinitai Khadse- Khewalkar	Chairman, MTE'S, Muktainagar
9	Mr. B. S. Mahajan	Member
10	Mr. P. N. Mahajan	Director MTE'S Muktainagar
11	Mr. N. N. Zope	Member P.O Nahata College, Bhusawal
12	Dr. V. S. Zope	Invittee, Ex-Principal, M.J. College, Jalgaon
13	Dr. A. P. Patil	Co-ordinator,
14	Mrs. V. V. Chaudhari	Co-Co-ordinator

Minutes

Following issues were discussed during the meeting:

1. The oral communication by Mr. Amit Patil and Ku. Komal Patil for their absentee in the meeting and was granted by the chair person.
2. Minutes of the previous meeting held on 14th Dec. 2018 are read by IQAC Coordinator Dr. A. P. Patil with the permission of Prin. Mr. V. R. Patil and confirmed in consensus

Resolution: The minutes of previous IQAC meeting were discussed by Coordinator, IQAC and they were approved by all the members unanimously.

3: To discuss about the significant activities added in the revised NAAC framework and plan, accordingly for the next academic year.

Resolution: - In the beginning of the next academic year various committees should be formulated according revised framework of the NAAC

4. To review API verification procedure and status

Resolution: The expert committee of API, received and verified the API file submitted by respective teachers and are to be submitted to the university for further necessary action.

5: To discuss on the requirements and repairs of instruments in various departments.

Resolution: At the end of academic year Principal asked the Head of Departments for to make the list of requirements for the next academic year. He also asked to request the repairing and maintenance needed in the departments.


6: To discuss the academic calendar for 2019-20

Resolution: It was decided the academic calendar for 2019-20 should be prepared in the beginning of the next academic year. In addition to this, probable dates of various meetings also needed to be included.


7. Any other relevant issues with the permission of Chairman IQAC

Resolution: Since, there were no any additional issues for the said meeting; The meeting was dissolved with permission of the chair.

The Meeting was concluded by IQAC Coordinator Dr. A. P. Patil with summary and vote of thanks to the Chair and all members.


Dr. A. P. Patil
Co-ordinator IQAC
Smt.G.G.Khadse College, Muktainagar




Mr. V. R. Patil
(Principal)
Principal
Smt.G.G. Khadse College
Muktainagar, Dist. Jalgaon

Action taken report for meeting held on 19.04.2019

1. To review API verification procedure and status

The expert committee of API, verified the API file submitted by respective teachers and granted for submission to the university for further necessary action.

2. To discuss on the requirement and repair of instruments in the various departments.

At the end of academic year all head of departments discussed with the staff members and prepared the list of requirements and maintenance and submitted to the Principal for further action.

3. To discuss the significant activities added by NAAC in new framework.

The responsibilities of preparing the list of areas of focus given to Dr. H.A Mahajan, Dr. A.P Patil and Mrs. V.V Chaudhari.

4. To discuss the academic calendar of 2019 -20.

The responsibilities of preparing the academic calendar was given to the Mrs. V.V Chaudhari. and Mrs. S.V Rane. in June, in consultation with the principal, the NSS Program Officer, Student Welfare Officer and IQAC Co-Ordinator.