

PROCEEDINGS OF THE IQAC COMMITTEE MEETING HELD ON 14th Dec. 2018 AT 3.00 P.M. IN THE IQAC ROOM.

A Meeting of the Internal Quality Assurance Cell was held on 14th Dec. 2018 at 3.00 P.M. under the Chairmanship of Prin. Mr. V.R. Patil in the IQAC room to discuss about the implementation of Action Plan for the year 2018-19.

Minutes of the IQAC Meeting: -

Following members were present during the meeting:

Sr.No.	Name	Address
1	Mr. V. R. Patil	Principal
2	Dr. H. A. Mahajan	Member
3	Dr. C. A. Nehete	Member
4	Mr. S. M. Patil	Member
5	Mr. G. S. Chavan	Member
6	Dr. P. S. Premsagar	Member
7	Dr. R. D. Yeole	Member
8	Adv. Mrs. Rohinitai Khadse- Khewalkar	Chairman, MTE'S, Muktainagar
9	Mr. B. S. Mahajan	Member
10	Mr. P. N. Mahajan	Director MTE'S Muktainagar
11	Miss. Komal Ramesh Patil	T.Y BSc. Student, (Nominated for 1 st year)
12	Mr. Amit J. Patil	Member, Silicon Software Jalgaon
13	Dr. V. S. Zope	Invitree, Ex-Principal, M.J. College, Jalgaon
14	Dr. A. P. Patil	Co-Ordinator
15	Mrs. V. V. Chaudhari	Co-Co-Ordinator

Minutes

Following issues were discussed during the meeting:

1. Absent leave request of Mr. N.N. Zope was communicated to the IQAC Co-Ordinator and was sanctioned by the chairman of the meeting.

2. Minutes of the previous meeting held on 29.10.2018 are read by IQAC Coordinator Dr. A. P. Patil with the permission of Prin. Mr. V. R. Patil and confirmed by consensus

Resolution: The minutes of previous IQAC meeting were discussed by Coordinator, IQAC and were approved by all the members unanimously.

3. To take the review to finalize the AQAR 2017-18

Resolution: The draft of AQAR 2017-18 was finalized and was ready for submission. But before submission it should be presented in the meeting of College Development Committee to be held on 22/12/2018.

4. To discuss the plan for preparation of AQAR 2018-19

Resolution: It was decided that the detailed revised format of AQAR will be circulated amongst the members and heads of departments. An awareness session will be organized regarding the revised format of AQAR.

5. To follow-up the progress of online Feedback system

Resolution: The online feedback system was linked to college website was explained by Dr. H. A. Mahajan and it was unanimously approved by the committee. The feedback form will be filled online by the final year students of respective departments towards the end of academic year.

6. To review API verification procedure and status

Resolution: As university has initiated the process of centralized API evaluation camp, notice regarding the API file submission was circulated. The expert committee will examine the API file of respective teacher as soon as the files are received by IQAC office.

7. To discuss the research related issues such as Laboratory linkage and industrial collaboration.

Resolution: The report regarding the laboratory linkage and industrial collaboration was not received hence, it shall be finalized in consultation with Dr. C. J. Patil, Dr. H. A. Mahajan and Dr. A. P. Patil

7. Any other relevant issues with the permission of Chairman IQAC

Resolution: Since, there were no any additional issues for the said meeting; the meeting came to end with the decision to conduct next meeting towards the end of academic year, i.e. on 19th Apr. 2019.

Action taken report for meeting held on 14.12.2019

1. To follow-up the progress of revised Feedback system

The feedback form will be filled online by the final year students of respective departments towards the end of the academic year and follow up of this feedback must be taken by respective departments.

2. To discuss the research related issues such as laboratory linkage and industrial collaboration.

Separate meeting was held of Dr. C. J. Patil, Dr. H.A Mahajan and Dr. A.P Patil under the chairmanship of principal.


3. To take the review of finalized AQAR of 2017-18

To finalize AQAR of 2017-18, in the meeting of College Development Committee to be held on 22nd Dec. 2018 at 3 PM.


4. To Discuss the revised format of AQAR of 2018-19

An orientation program of all the staff members was planned in the Jan. 2019.

The Meeting was concluded by IQAC Coordinator Dr. A. P. Patil with summary and vote of thanks to the Chair and all members.


Dr. A. P. Patil
Coordinator IQAC
(IQAC Coordinator)
Smt. G.G. Khadse College, Muktainagar




Mr. V. R. Patil
(Principal)
Principal
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