

PROCEEDINGS OF THE IQAC COMMITTEE MEETING HELD ON 21th JUNE 2018 AT 3.00 P.M. IN THE MANAGEMENT CABIN.

A Meeting of the Internal Quality Assurance Cell was held on 21th June 2018 at 3.00 P.M. under the Chairmanship of Prin. Mr. V. R. Patil in the IQAC room to discuss about the implementation of Action Plan for the year 2018-19.

Minutes of the IQAC Meeting: -

Following members were present during the meeting:

Sr.No.	Name	Address
1	Mr. V. R. Patil	Chairman, (Principal)
2	Dr. H. A. Mahajan	Member
3	Dr. C. A. Nehete	Member
4	Mr. S. M. Patil	Member
5	Mr. G. S. Chavan	Member
6	Dr. P. S. Premasagar	Member
7	Dr. R. D. Yeole	Member
8	Adv. Mrs. Rohinitai Khadse- Khewalkar	Chairman, MTE'S, Muktainagar
9	Mr. B. S. Mahajan	Member
10	Mr. P. N. Mahajan	Director MTE'S Muktainagar
11	Mr. N. N. Zope	Member P.O Nahata College, Bhusawal
12	Mr. Amit J. Patil	Member, Silicon Software Jalgaon
13	Dr. V. S. Zope	Invitree, Ex-Principal, M.J. College, Jalgaon
14	Dr. A. P. Patil	Co-ordinator,
15	Mrs. V. V. Chaudhari	Co-Co-ordinator

Minutes

Following issues were discussed during the meeting:

1. Minutes of the previous meeting held on 25.04.2018 are read by the IQAC Coordinator Dr. A. P. Patil with the permission of Prin. Mr. V. R. Patil and confirmed by consensus

Resolution: The minutes of previous IQAC meeting were discussed by Coordinator, IQAC and they were approved by all the members unanimously.

2. Introduction and welcome of new committee members.

Resolution: The committee was constituted as per revised guidelines of NAAC which is effective from July 2018. All the members were introduced by IQAC coordinator and were welcome by the Principal and Chairman of IQAC, Prin. Mr. V. R. Patil.

3. Orientation of objectives and function of IQAC to New members of IQAC

Resolution: The IQAC coordinator has given short presentation with regard to following points

- a. Vision of NAAC and objectives of IQAC
- b. Functions / Role and benefits of IQAC
- c. Composition of IQAC
- d. Operational features of IQAC

4. Implementation of online feedback system regarding quality related process

Resolution: It was unanimously decided that, the existing feedback system needs a revision. To review the feedback system, a committee was constituted under the chairmanship of Dr. H. A. Mahajan, the members of the said committee are as

1. Sau. S. A. Deshmukh,
2. Dr. G. Shaligram Chavan,
3. Sau. S. V. Rane,
4. Mr. D. R. Koli

The committee will submit the revised format up to last week of Oct. 2018.

5. To constitute the committee for preparation and submission of AQAR 2017-18

Resolution: The AQAR submission committee 2018-19 was constituted unanimously with following member Dr. A. P. Patil, Dr. H. A. Mahajan, Dr. C. A. Nehete, Mr. S. M. Patil, Mr. G. S. Chavan, Dr. G. Shaligram Chavan, Dr. P. S. Premsagar, Dr. R. D. Yeole, Mrs. V. V. Chaudhari.

They will prepare and submit the AQAR for 2017-18 within time.

6. To prepare the proposal for Academic /administrative audit procedure

Resolution: The process and preparedness of Academic /Administrative audit was discussed by the committee as per university guidelines.

7. To start the Various certificate and add on course in various subject

Resolution: Committee requested to start various certificate and add on course by various departments.

8. To develop the strategies for industry academia interaction (MOU)/ Linkage/Co-operation

Resolution: It was unanimously decided that, efforts has to be taken to strengthen the industry academia interaction. Few industry visits will be plan in this regard in next few days.

9. To constitute expert committee for API verification

Resolution: The committee of expert was unanimously constituted for timely and effective evaluation of proposals of the college teachers. For the year 2018-19, the IQAC- API expert committee includes Prin. V. R. Patil, Chairman, and following members Dr. A. P. Patil, Dr. H. A. Mahajan, Dr. C. A. Nehete, Dr. G. Shaligram Chavan, Dr. P. S. Premsagar, Dr. R.D Yeole.

10. Any other relevant issues with the permission of Chairman IQAC

Resolution: Since, there were no any additional issues for the said meeting; the meeting was dissolved. The next meeting will be conducted on 29th Oct. 2018.

The Meeting was concluded by IQAC Coordinator Dr. A. P. Patil with summary and vote to the Chair and all members.



Dr. A. P. Patil
Co-ordinator IQAC
(IQAC Coordinator)
Smt.G.G.Khadse College,Muktainagar



Mr. V. R. Patil
(Principal)
Principal
Smt.G.G. Khadse College
Muktainagar, Dist. Jalgaon

Action taken report for meeting held on 21.06.2018

1. Review of feedback system regarding quality related process

To review the feedback system, a committee was constituted under the chairmanship of Dr. H. A. Mahajan, the members of the said committee are as Mrs. S. A. Deshmukh, Dr. G. Shaligram Chavan, Mrs. S. V. Rane, Mr. D. R. Koli. The committee has revived the process and will develop the draft format

2. To develop the strategies for industry academia interaction/linkage/co-operation
After thoughtful deliberation a list of college/institute was prepared to approach to in future.

3. To constitute the committee for preparation and submission of AQAR 2017-18

AQAR submission committee 2017-18 was constituted unanimously with following member Dr. A. P. Patil, Dr. H. A. Mahajan, Dr. C. A. Nehete, Mr. S. M. Patil, Mr. G. S. Chavan, Dr. G. Shaligram Chavan, Dr. P. S. Premsagar, Dr. R. D. Yeole, Mrs. V. V. Chaudhari.

4. To constitute expert committee for API verification

The committee of experts was constituted for the academic year 2018-19, the IQAC- API expert committee includes Prin. Mr. V. R. Patil, Dr. A. P. Patil, Dr. H. A. Mahajan, Dr. C. A. Nehete, Dr. G. Shaligram Chavan, Dr. P. S. Premsagar, Dr. R. D. Yeole.

5. To start the certificate and add on course in various subject

Department of Political Science was asked to taken initiative to start certificate course for First Year Students and with name of Certificate Course in **"Introduction to Indian Constitution"**.

[Handwritten signature]
Principal
Smt. G. G. Khadse College
Muktainagar, Dist. Jalgaon



[Handwritten signature]
Co-ordinator IQAC
Smt. G. G. Khadse College, Muktainagar